

Regular Meeting Minutes

Hyde County Board of Commissioners Monday, May 6, 2019

Chairman Earl Pugh, Jr. expressed condolences to the family of Ms. Evelyn Campbell (mother of former Maintenance Director Kerry Campbell who passed away on February 14th) and to the family of Mr. Billy Williams (former County Commissioner who passed away on May 3rd).

Following opening prayer by Commissioner Swindell and Pledge of Allegiance, Chairman Pugh called the Regular Meeting of the Hyde County Board of Commissioners to order at 6:10p.m., on Monday, May 6, 2019 in the Hyde County Government Center Multi-Use Room and the Ocracoke Community Center using electronic conferencing equipment.

The following members were present on the mainland: Chairman Earl Pugh, Jr.; Vice-Chairman Tom Pahl, Commissioners Ben Simmons, Shannon Swindell and James Topping; County Manager Kris Cahoon Noble; Attorney Franz Holscher; Clerk to the Board Lois Stotesberry and members of the public.

IT Director Donnie Shumate, Economic Development Consultant Bill Rich and members of the public were present on Ocracoke.

Emergency Services Director Justin Gibbs ran the electronic conferencing equipment on the Mainland and Donnie Shumate ran the electronic conferencing equipment on Ocracoke.

CONSIDERATION OF AGENDA:

Commissioner Swindell moved to approve the Monday, May 6, 2019 Meeting Agenda as presented by the Clerk with addition of "Proclamation – Older Americans Month", "Proclamation – EMS Week" and Informational Item #14 – NC Historical Highway Marker; and with correction at #9 – ~~FY2018-2019~~ to FY2019-2020. Commissioner Simmons seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl, Simmons, Swindell and Topping; Nays – None; Absent or not voting – None.

CONSIDERATION OF MINUTES:

April 1, 2019 – Board of Equalization & Review Meeting Minutes

Commissioner Swindell moved to approve the Monday, April 1, 2019 Board of Equalization & Review Meeting Minutes as presented by the Clerk. Commissioner Pahl seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl, Simmons, Swindell and Topping; Nays – None; Absent or not voting – None.

April 1, 2019 – Joint Board of Education Meeting Minutes

Commissioner Pahl moved to approve the Monday, April 1, 2019 Joint Board of Education Meeting Minutes as presented by the Clerk. Commissioner Swindell seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl, Simmons, Swindell and Topping; Nays – None; Absent or not voting – None.

April 1, 2019 – Regular Meeting Minutes

Commissioner Simmons moved to approve the Monday, April 1, 2019 Regular Meeting Minutes as presented by the Clerk with revision on Page 4 – Line 12 – OTTDA Board *to fill the unexpired term of Wayne Clark who resigned* and on Page 6 – Line 27 – *rehabilitating the existing structure and also continue to look into ways to restore the building and not tear it down*. Commissioner Swindell seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl, Simmons, Swindell and Topping; Nays – None; Absent or not voting – None.

PRESENTATIONS:

2019 Governor's Award for Volunteer Service

Chairman Pugh presented the 2019 Governor's Volunteer Service Award and a pin to Mr. Jerald Craddock. Mr. Craddock manages the Food Bank. He is active in the community and donates time, money and spiritual assistance to families in the community. *"Governor's Award for Volunteer Service is to certify that Jerald Craddock is hereby awarded the highest designation of appreciation for distinguished volunteer service to the People and the State of North Carolina, and is to be granted and extended all honors and courtesies provided by this Office, entitled thereunto by this certificate of recognition and appreciation". Award Signed by Governor Roy Cooper.*

Plaques In Memory of Kerry Campbell and Jerry Hardison

County Manager Kris Cahoon Noble presented plaques in memory of Kerry V. Campbell (February 2019) and Jerry O. Hardison (September 2018) to the Board of Commissioners and to Mr. Hardison's family. Mr. Campbell's plaque was presented to his wife and son earlier in the day. The County will publically display the plaques in a prominent location in the Hyde County Government Center.

TR-407 Daily Distribution Tax Report

Tax Administrator Linda Basnight presented the March 2019 Daily Distribution Tax Report.

Commissioner Pahl moved to approve the TR-407 Report as presented by Ms. Basnight. Commissioner Swindell seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl, Simmons, Swindell and Topping; Nays – None; Absent or not voting – None.

PUBLIC COMMENT:

Hearing no comment from the public, Chairman Pugh continued the meeting.

ITEMS OF CONSIDERATION:

Proclamations:

Proclamation National Nurses Week – May 6 – 12, 2019

Health Director Luana Gibbs requested the Board of Commissioners ask residents of Hyde County to join them in honoring all County nurses who care for all of us; and, celebrate registered nurses' accomplishments and efforts to improve our health care system, and show our appreciation for the nation's registered nurses not just during this week, but at every opportunity throughout the year.

Commissioner Swindell moved to adopt "Proclamation – National Nurses Week May 6 – 12, 2019".

Commissioner Pahl seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl, Simmons, Swindell and Topping; Nays – None; Absent or not voting – None.

Clerk's Note: A copy of "Proclamation National Nurses Week – May 6 – 12, 2019" is attached herewith as Exhibit A and incorporated herein by reference.

Proclamation Older Americans Month – May 2019

County Manager Kris Cahoon Noble presented Proclamation – Older Americans Month – May 2019. Ms. Noble reported Hyde County is committed to strengthening our community by connecting with and supporting older adults, their families and caregivers; and, acknowledging their many valuable contributions to society. All residents are urged to take time during this month to recognize older adults and the people who serve them as essential and valuable members of our community.

Commissioner Swindell moved to adopt "Proclamation – Older Americans Month - May 2019". Commissioner Simmons seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl, Simmons, Swindell and Topping; Nays – None; Absent or not voting – None.

Clerk's Note: A copy of "Proclamation Older Americans Month – May, 2019" is attached herewith as Exhibit B and incorporated herein by reference.

Proclamation EMS Week – May 19 – 25, 2019

EM Director Justin Gibbs presented Proclamation EMS Week – May 19 – 25, 2019, with the theme "EMS Strong: Stronger Together". Mr. Gibbs reported the emergency medical services system consists of first responders, emergency medical technicians, paramedics, emergency medical dispatchers, police officers, educators, administrators, emergency nurses, emergency physicians, trained members of the public and other out of hospital medical care providers. It is appropriate to recognize the value and the accomplishments of emergency medical service providers by designating Emergency Medical Services Week – May 19 – 25, 2019.

Commissioner Pahl moved to adopt "Proclamation EMS Week – May 19 – 25, 2019". Commissioner Swindell seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl, Simmons, Swindell and Topping; Nays – None; Absent or not voting – None.

Clerk's Note: A copy of "Proclamation EMS Week – May 19 - 25, 2019" is attached herewith as Exhibit C and incorporated herein by reference.

Administrative Guidelines and Policies/ CDBG Required Documentation

County Manager Kris Cahoon Noble requested approval and adoption of administrative guidelines and policies related to the Hyde County CDBG-NR Grant. Ms. Noble reported the project authorized is the

Community Development Block Grant Neighborhood Revitalization (CDBG-NR) Program described in the work statement contained in the grant agreement and funding approval (Grant #17-C-2989) between Hyde County and the North Carolina Department of Commerce, Rural Economic Development Division.

Commissioner Pahl moved to approve required documentation related to the Hyde County CDBG-NR Grant and to adopt: 1) Resolution Approving Administrative Guidelines and Policies/CDBG-NR Program; 2) CDBG-NR Program Project Budget Ordinance; and, 3) CDBG-NR Financial Management Resolution. Commissioner Simmons seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl, Simmons, Swindell and Topping; Nays – None; Absent or not voting – None.

Clerk's Note: A copy of "Resolution Approving Administrative Guidelines and Policies/CDBG-NR Required Documentation" is attached herewith as Exhibit D and incorporated herein by reference.

Clerk's Note: A copy of "Hyde County CDBG Neighborhood Revitalization (CDBG-NR) Program Project Budget Ordinance" is attached herewith as Exhibit E and incorporated herein by reference.

Clerk's Note: A copy of "Hyde County CDBG Neighborhood Revitalization (CDBG-NR) Financial Management Resolution" is attached herewith as Exhibit F and incorporated herein by reference.

Lawn Maintenance & Cleaning Contract – Hyde Davis Center

County Manager Kris Cahoon Noble requested renewal of the County's annual contract (expires June 30, 2019) for lawn maintenance and cleaning services at the Hyde Davis Center. Mr. Michael Adams has been providing these services under the contract since 2015.

Commissioner Simmons moved to approve renewal of the Hyde Davis Center Lawn Maintenance & Cleaning Contract as presented with no changes in the terms or requirements. Commissioner Swindell seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl, Simmons, Swindell and Topping; Nays – None; Absent or not voting – None.

Ocracoke Occupancy Tax Board Recommendations

Finance Officer Corrinne Gibbs requested approval of the Ocracoke Occupancy Tax Board recommendations for appropriations to be made from the Ocracoke Occupancy Tax Fund during the 2019/2020 Fiscal Year as submitted by Ocracoke Occupancy Tax Board Chairman Bob Chestnut.

Ocracoke Friends of Library	\$ 3,165.00
Ocracoke School Arts Week	\$ 4,500.00
Hyde County Sheriff Department	\$ 7,500.00
Hyde County/ Lobbyist	\$ 10,000.00
Ocracoke School/ Gym Floor Covering	\$ 19,000.00
Ocracoke Civic & Business Association/ Fireworks	\$ 26,500.00
Ocracoke Alive	\$ 28,000.00
Ocracoke Community Center	\$ 29,570.00
Ocracoke Health Center	\$ 38,600.00
Ocracoke Preservation Society	\$ 47,490.00
North Carolina Coastal Land Trust	\$100,000.00
Ocracoke Civic & Business Association/ Events	\$ 61,061.00
Ocracoke Volunteer Fire Department	\$ 54,426.00
Ocracoke Foundation	\$ 54,426.00
TOTAL	\$500,000.00

Commissioner Pahl moved to approve appropriations to be made from the Ocracoke Occupancy Tax Fund during FY 2019-2020 as recommended. Commissioner Swindell seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl, Simmons, Swindell and Topping; Nays – None; Absent or not voting – None.

Mainland Occupancy Tax Board Recommendations

Finance Officer Corrinne Gibbs requested approval of the Mainland Occupancy Tax Board recommendations for appropriations to be made from the Mainland Occupancy Tax Fund during the 2019/2020 Fiscal Year as submitted by Mainland Occupancy Tax Board Chairman Karen Meekins. Total available funding is \$10,711.04.

MATTIE Art Center	\$ 2,500.00
Hyde County Chamber of Commerce	\$ 2,500.00
TOTAL	\$ 5,000.00

Commissioner Swindell moved to approve appropriations to be made from the Mainland Occupancy Tax Fund during FY 2019-2020 as recommended. Commissioner Simmons seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl, Simmons, Swindell and Topping; Nays – None; Absent or not voting – None.

Summer Flex Schedule

Human Resources Officer Tammy Blake requested approval of a Summer Flex Schedule for employees. Summer Flex-time is a work schedule which allows non-rotating shift employees to work hours that are not within the standard 8:00AM to 5:00 PM, Monday – Friday range, while maintaining a high level of service during the County's peak operating hours. The 4 x 4 schedule allows employees to work four-days for 10-hours each day totaling 40 hours per week with the fifth day off. Ms. Blake reported the summer flex schedule has been approved for the past nine years.

Commissioner Pahl moved to approve Summer Flex Time from Memorial Day (May 27th) to Labor Day (September 2nd) with accountability approved by each department head and with timesheets completed by all County employees. Commissioner Swindell seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl, Simmons and Swindell; Nays – Topping; Absent or not voting – None.

Hyde County FY 2019-2020 Budget – Spending Freeze

Finance Officer Corrinne Gibbs requested a spending freeze for County departments. She reported in order to complete the FY 2019-2020 Hyde County Budget a spending freeze needs to be set. Ms. Gibbs recommended \$100 for all county departments through the end of FY 2018-2019, effective May 6, 2019. Requests exceeding \$100 will be reviewed by the County Manager and approved as she deems necessary. She noted the Health Department and Department of Social Services will not be affected by the freeze.

Commissioner Simmons moved to approve a spending freeze at \$100 through the end of FY 2018-2019, effective May 6, 2019, as recommended. Commissioner Swindell seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl, Simmons, Swindell and Topping; Nays – None; Absent or not voting – None.

Hyde County FY 2019-2020 Budget Message

County Manager Kris Cahoon Noble delivered her FY 2019-2020 Hyde County Budget Message. The proposed budget was prepared in accordance with the provisions of GS159-7, the Local Government Budget and Fiscal Control Act. A public hearing will be scheduled at the Board of Commissioners next regularly scheduled meeting on June 3, 2019.

Ms. Noble reported the tax collection rate has been a dominant factor in the preparation of the proposed budget and has continued to decrease to a position that has cut available revenues to balance the budget by over \$500,000. Like the past five years the upcoming budget year will be extremely conservative in regard to expenditures with a clear plan to correct this downward trend in revenue receipts for ad valorem taxes. In this proposal, Hyde County will borrow from the General Fund this upcoming year in an amount determined by the Board, after scheduled budget workshops, but realistically expecting to approve between \$1 - \$1.5 million budgeted from fund balance, again with a clear and concise plan of action designed to stop the trend of decreased revenues allowing funding appropriations necessary to carry out key services for our citizenry and stopping the trend of utilizing our fund balance. This appropriation from fund balance should still leave the County in a healthy position of 25% to 30% after our FY18-19 audit, far higher than state standards, comparative with other coastal counties and robust enough to withstand any emergency within the coming year.

In an effort to address the loss of revenues due to the decreasing tax collection rate, Hyde County has implemented Farragut tax collection software system and the ability to accept credit card transactions online, in-house and over the phone, debt setoff and legal intervention. This system is more efficient, gives management and staff more capability to analyze and address collection statistics through data availability and the ease of reporting. A formal payment plan policy that addresses the age and amount of debts with mathematical and unbiased calculations dictating down payments and a payment schedule will get the taxpayer out of debt in a timely manner. The Register of Deeds Office and the Building Inspections Office will be integrated into the Farragut system over the next year.

Hyde County tax collection rate will be one of the key focuses of management and staff over the next budget year and following years with dedication to increasing our current rate of 93.6% to a goal rate of 98% by 2024. Until then, we will work to maintain services with limited budgets.

Key Goals Moving Forward:

- Continued Dedication to Water and Flood Control
- Hazard Resilient Infrastructure and Transportation
- Economic Development Partnerships and Small Business Development
- Continuing to do More with Less

Ms. Noble presented two budget scenarios for commissioners' consideration.

Manager's Proposed Budget A makes cuts to our expenditures that through careful spending will not affect governmental services and staffing next fiscal year. The result is a reduction of our current fund balance by \$1,533,815.07.

Manager's Proposed Budget B makes more significant cuts that will affect our staffing and support to outside agencies but will not cut nonessential services completely. The result is a reduction of our current fund balance by \$1,197,423.93.

As Budget Officer, Ms. Noble recommended Proposed Budget A. The plan to increase ad valorem revenues moving forward is solid and well thought out. Ms. Noble believes we have the staff capacity and willingness to make it happen. Trends in the final months of this fiscal year solidify that assumption. She reported Hyde County is in good financial condition overall. In conclusion, she believes the County's fund balance will continue to be healthy with either appropriation being utilized.

Call for Public Hearing FY 2019-2020 Budget

Commissioner Simmons moved to hold public hearing for the Hyde County FY 2019-2020 proposed budget in order to answer questions and receive comments from the public on Monday, June 3, 2019; and, to call a special meeting for budget approval on Monday, June 24, 2019. Commissioner Pahl seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl, Simmons, Swindell and Topping; Nays – None; Absent or not voting – None.

Budget Revisions:

Planning

Equipment \$ 1,000.00

Sheriff's Department

O/T – Law Officers \$17,000.00

Department of Social Services

In-Home Chore – Funding Allocation \$ 4,874.00

LIEAP – State Funds \$ 6,138.00

Contract Consultant \$ 7,000.00

CAPS – Retirement Expense \$ 300.00

CAPS – Salaries \$ 2,000.00

Hyde Soil & Water

Public Education – Site Visit & Drainage Discussion \$ 500.00

Health Department

Family Planning – Additional Revenue Received \$ 8,085.00

Maternal Health – Postage & Medical Supplies \$ 530.00

Adult Health – Postage \$ 100.00

Child Health – Postage \$ 100.00

Communicable Disease – Travel \$ 117.30

Food & Lodging – Travel \$ 500.00

Commissioner Simmons moved to approve the S&W, Sheriff's Department and Emergency Management budget transfers as presented. Commissioner Swindell seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl, Simmons and Swindell; Nays – None; Absent or not voting – Topping.

Management Reports

Chairman Pugh – attended a NCDOT meeting where the Ocracoke Tram received honorable mention; the Seafood meeting in Raleigh where he met with Representative Hanig and Senator Stineburg and discussed Hurricane Matthew Relief funds, Davis Roof Project and Fairfield Drainage; the Engelhard and Ocracoke Medical Center Board meeting; the Board of Equalization & Review (E&R) meeting; the 4H Livestock Show; the Albemarle Commission meeting; the Mainland Tourism Summit; and, met with Commissioner Topping and Attorney Holscher.

Vice-chairman Pahl – discussed his concerns about the decrease in collections and property values in FY18-19. He attended Ocracoke 5K – 10K Race where 400 (+) runners participated; Ocracoke Fishing Tournament where 70 (+) people participated; and, a Decoy Carvers event. He plans to attend the British Cemetery event next weekend. Mr. Pahl reported the Ocracoke ball team won regionally and the ballfield committee made its final payment.

Commissioner Pahl attended the Ocracoke Tourism Authority FY19-20 budget meeting; Waterways Commission meeting; annual Ocracoke Occupancy Tax Board meeting and the JCPC meeting. He reported the NC DOT road marking project and the Island Inn projects are moving along and fundraising is ongoing to restore the old building.

Commissioner Swindell – reported this is a busy time for building. He attended the Legislative meeting in Raleigh.

Commissioner Simmons – discussed his concerns about the decreasing fund balance and drainage/dike projects he has privately funded with no assistance from the State. He will not be available for budget workshop meetings on the 14th and 15th due to other commitments.

Commissioner Topping – reported meeting with NC DOT about drainage matters, highway, tiles, potholes and enlarging the EMS station driveway. Mr. Topping attended an Oyster Roast at Pungo where re-opening the Fairfield Cotton Gin was discussed; the Chamber of Commerce dinner where restrooms upgrade is needed on Mattamuskeet Lake Road and restroom installation on Mainland Hyde and Ocracoke Island; and, the Mattamuskeet Early College High School for Heritage Day events. He attended the Hyde Transit budget meeting and the St. Patrick's Day Breakfast at the Senior Center and assisted with delivering meals on wheels in Fairfield.

County Manager Kris Cahoon Noble – presented update on projects and activities attended during the month. Ms. Noble's calendar was provided for the month of April, 2019.

Commissioner Pahl moved to conduct budget workshop meetings beginning on May 13 and continuing through May 17 as deemed necessary by the Board. Commissioner Simmons seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl, Simmons and Swindell; Nays – None; Absent or not voting – Topping.

Public Comment

Connie Leinbach, Ocracoke – requested clarification of the budget workshop meeting dates and time.

County Manager Kris Cahoon Noble confirmed the meeting schedule would be posted on the county website.

Wallace Gibbs, New Holland – discussed drainage concerns in his community and concerns about dispatch.

Commissioner Simmons – recommends re-establishment of Hyde County Drainage District No. 1.

Seldon Taylor, Swan Quarter – discussed vicious dogs in his neighborhood. He requested animal control be enforced.

Sallie Midgette, Swan Quarter – reported vicious dogs on Church Street killed her chickens (14). She also request animal control be enforced.

Closed Session

Commissioner Simmons moved to enter into closed session, at 8:30p.m., in accordance with NCGS143A-318.11 (a) (6) to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee. Commissioner Swindell seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl, Simmons, Swindell and Topping; Nays – None; Absent or not voting – None.

Commissioner Simmons moved to come out of closed session at 9:05p.m. Commissioner Swindell seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl, Simmons, Swindell and Topping; Nays – None; Absent or not voting – None.

No action taken.

Adjourn

Commissioner Simmons moved to adjourn the meeting. Commissioner Swindell seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl, Simmons and Swindell; Nays – None; Absent or not voting – Topping.

The meeting adjourned at 9:10p.m.

Respectfully submitted:

Minutes approved on the 3rd day of June, 2019.

Attest:



Lois Stotesberry, CMC, NCCOC
Clerk, Hyde County Board of Commissioners



Earl Pugh, Jr.
Chair, Hyde County Board of Commissioners

Attachments

Exhibit A: *"Proclamation National Nurses Week – May 6 – 12, 2019"*

Exhibit B: *"Proclamation Older Americans Month – May, 2019"*

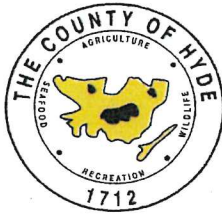
Exhibit C: *"Proclamation EMS Week – May 19 - 25, 2019"*

Exhibit D: *"Resolution Approving Administrative Guidelines and Policies/CDBG-NR Required Documentation"*

Exhibit E: *"Hyde County CDBG Neighborhood Revitalization (CDBG-NR) Program Project Budget Ordinance"*

Exhibit F: *"Hyde County CDBG Neighborhood Revitalization (CDBG-NR) Financial Management Resolution"*





Proclamation

National Nurses Week

Whereas, registered nurses in the United States constitute our nation's largest health care profession, and

Whereas, the depth and breadth of the registered nursing profession meet the different and emerging health care needs of the American population in a wide range of settings, and

Whereas, nurses are closest to patients, providing care from birth to the end of life, and practicing in settings that include hospitals, schools, home care, private practices and health department clinics, long term care facilities, hospice and many others.

Whereas, the American Nurses Association, as the voice for registered nurses in this country, is working to chart a new course for a healthy nation that relies on increasing delivery of primary and preventive health care, and

Whereas, a renewed emphasis on primary and preventive health care will require better utilization of all of our nation's registered nursing resources, and

Whereas, the demand for registered nursing services will be greater than ever because of the aging of the American population, the continuing expansion of life-sustaining technologies, and

Whereas, more qualified registered nurses will be needed in the future to meet the increasingly complex needs of health care consumers in this community, and

Whereas, the cost-effective, safe, and high-quality health care services provided by registered nurses will be an increasingly important component of the United States health care delivery system in the future, and

Whereas, along with the American Nurses Association, the County of Hyde has declared the week of May 6-12 as National Nurses Week, and thanks all nurses for enriching our lives and the world we live in, therefore be it


Resolved, that we, the Hyde County Board of Commissioners, ask that all residents of Hyde County join us in honoring the registered nurses who care for all of us, and be it further

Resolved, that the residents of Hyde County celebrate registered nurses' accomplishments and efforts to improve our health care system, and show our appreciation for the nation's registered nurses not just during this week, but at every opportunity throughout the year.

This the 6th day of May, 2019

ATTEST


Earl D. Pugh, Jr., Chairman
Hyde County Board of Commissioners


Lois Stotesberry, CMC, NCCCC
Hyde County Board of Commissioners



Older Americans Month 2019

A PROCLAMATION

Whereas, Hyde County includes a growing number of older Americans who enrich our community through their diverse life experiences; and

Whereas, Hyde County is committed to strengthening our community by connecting with and supporting older adults, their families, and caregivers and acknowledging their many valuable contributions to society; and

Whereas, Hyde County recognizes the importance of bringing together all generations and engaging in activities that promote physical, mental, and emotional well-being for the benefit of all; and

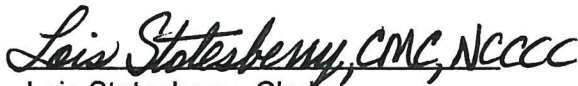
Whereas, Hyde County can enhance the lives of older Americans in our community by:

- promoting home- and community-based services that support independent living;
- involving older adults in community events and other activities; and
- providing opportunities for older adults to work, volunteer, learn, lead, and mentor.

Now, therefore, the Board of Commissioners of Hyde County, North Carolina, does hereby proclaim May 2019 to be Older Americans Month. We urge every resident to take time during this month to recognize older adults and the people who serve them as essential and valuable members of our community.

Dated this 6th day of May, 2019

Attest:


Lois Stotesberry, Clerk
Hyde County Board of Commissioners


Earl Pugh, Jr., Chairman
Hyde County Board of Commissioners





EMS Week Proclamation
To Designate the Week of May 19-25, 2019 as Emergency Medical Services Week

WHEREAS, emergency medical services are a vital public service; and

WHEREAS, the members of emergency medical service teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rates of those who experience sudden illness or injury; and

WHEREAS, emergency medical services have grown to fill a gap by providing important out of hospital care, including preventative medicine, follow-up care, and access to telemedicine; and

WHEREAS, the emergency medical services system consists of first responders, emergency medical technicians, paramedics, emergency medical dispatchers, firefighters, police officers, educators, administrators, emergency nurses, emergency physicians, trained members of the public, and other out of hospital medical care providers; and

WHEREAS, the members of the emergency medical service teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical service providers by designating Emergency Medical Services Week;


NOW, THEREFORE, the Hyde County Board of Commissioners, in recognition of this event, do hereby proclaim the week of May 19-25, 2019 as

EMERGENCY MEDICAL SERVICES WEEK

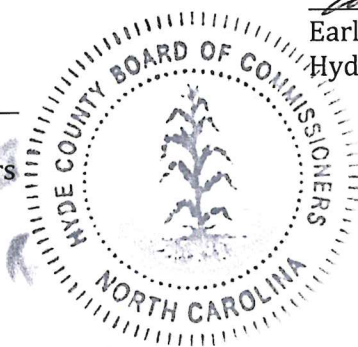
With the theme “**EMS Strong: Stronger Together**,” the Hyde County Board of Commissioners encourage the community to observe this week with appropriate programs, ceremonies, and activities.

This the 6th day of May, 2019.

ATTEST:


Lois Stotesberry, CMC, NCCC
Hyde County Board of Commissioners


Earl Pugh, Jr., Chairman
Hyde County Board of Commissioners



HYDE COUNTY CDBG NEIGHBORHOOD REVITALIZATION (CDBG-NR) PROGRAM
Resolution Approving Administrative Guidelines and Policies

WHEREAS, Hyde County wishes to carry out its Community Development Block Grant Neighborhood Revitalization (CDBG-NR) Program in accordance with established state and federal administrative guidelines.

NOW, THEREFORE, the Hyde County Board of Commissioners hereby collectively adopts the following resolutions, guidelines, plans and policies, and resolves that they be utilized during the administration of the Hyde County CDBG-NR Program:


1. Project Budget Ordinance
2. Financial Management Resolution
3. Housing Assistance Policy
4. Housing Construction Contract Award Policy
5. Citizen Participation Plan
6. Residential Antidisplacement and Relocation Assistance Plan
7. Local Jobs Initiative (Section 3) Plan
8. Temporary Relocation Policy
9. Code of Conduct
10. Fair Housing Policy
11. Excessive Force Policy
12. Procurement Standards
13. Equal Opportunity Plan
14. Language Assistance Plan (Providing Meaningful Communication with Persons with Limited English Proficiency)

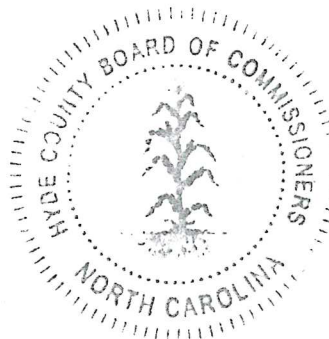
Adopted this 6th day of May, 2019.



Earl Pugh, Jr., Chairman
Hyde County Board of Commissioners

ATTEST:


Lois Statesberry, Clerk to the Board



HYDE COUNTY CDBG NEIGHBORHOOD REVITALIZATION (CDBG-NR) PROGRAM
Project Budget Ordinance

Be it ordained by Hyde County, North Carolina, that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby adopted:

Section 1. The project authorized is the Community Development Block Grant Neighborhood Revitalization (CDBG-NR) Program described in the work statement contained in the grant agreement and funding approval (Grant #17-C-2989) between Hyde County and the North Carolina Department of Commerce, Rural Economic Development Division. This project is more familiarly known as the CDBG-NR Project.

Section 2. Hyde County staff is hereby directed to proceed with the grant project within the terms of the grant document(s), the rules and regulations of the Department of Commerce, and the budget contained herein.

Section 3. The following revenues and resources are anticipated to be available to complete the project activities:

Community Development Block Grant Neighborhood Revitalization (CDBG-NR) Project

Total Grant Award	<u>\$750,000</u>
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Section 4. The following amounts are appropriated for the project activities:

Community Development Block Grant Neighborhood Revitalization (CDBG-NR) Project

Project Budget	<u>\$750,000</u>
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Section 5. The Grant Finance Officer is hereby directed to maintain within the Grant Project Fund sufficient specific detailed accounting records to provide the accounting to the North Carolina Department of Commerce required by the grant agreement(s) and federal and state regulations.

Section 6. Funds may be advanced from the General Funds for the purpose of making payments as due. Reimbursement requests should be made to the North Carolina Department of Commerce in an orderly and timely manner.

Section 7. The Grant Finance Officer is directed to report quarterly on the financial status of each project element in Section 4 and on the total grant revenues received or claimed.

Section 8. The Grant Finance Officer is directed to include a detailed analysis of past and future costs and revenues on this grant project in every budget submission made to this board.

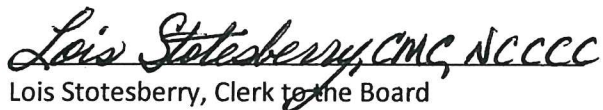
Section 9. Copies of this grant project ordinance shall be made available to the Grant Finance Officer for direction in carrying out this project.

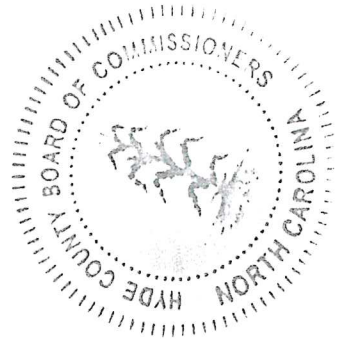
Adopted this 6th day of May, 2019.



Earl Pugh, Jr., Chairman
Hyde County Board of Commissioners

ATTEST:


Lois Stotesberry, Clerk to the Board



HYDE COUNTY CDBG NEIGHBORHOOD REVITALIZATION (CDBG-NR) PROGRAM
Financial Management Resolution

WHEREAS, Hyde County has received Community Development Block Grant Neighborhood Revitalization (CDBG-NR) funding in the amount of \$750,000; and

WHEREAS, the North Carolina Administrative Code regulations require that the county designate a Grant Finance Officer and a depository for CDBG-NR funds;

NOW, THEREFORE, Hyde County hereby resolves the following:


- (1) Corrinne Gibbs, Hyde County Finance Director, will serve as Grant Finance Officer, and will be responsible for financial management of the program according to the requirements of the North Carolina Administrative Code and North Carolina General Statute requirements.
- (2) First National Bank, in Swan Quarter, NC, is hereby designated as the official depository for revenues budgeted for the CDBG-NR Program.

Adopted this 6th day of May, 2019.



Earl Pugh, Jr., Chairman
Hyde County Board of Commissioners

ATTEST:


Lois Stotesberry, Clerk to the Board

